



<u>OFFICE USE ONLY</u>
Date
Received:.....

END OF TENANCY FORM

Tenant		House Size	
Joint Tenant		Heating Type	
Address		Gas Supplier	
		Electric Supplier	

Forwarding Address	Would you like mail forwarded? YES/ NO
Tel No	

Reason for leaving	

Declaration:

I/We hereby give notice of my/our intention to terminate my/our tenancy on (Your tenancy requires you to give a minimum of 28 days notice).

If I am a member of the Association, I do / do not wish to cancel my membership. I understand that if I do not attend 5 consecutive AGMs my membership will be automatically cancelled.

I/We shall clear the property and return all sets of keys to Gardeen Association Ltd, 32 Garlieston Road on I/we understand and accept that even if I return my keys before my official termination date I am still responsible for the rental charge on the property unless the Association can relet the property sooner.

I authorise Gardeen Housing Association to dispose of any items remaining in the house

Signatures:

Tenant		Date	
Joint Tenant		Date	