

1.	<b>Sederunt</b>	Name	Position	Action
	Present	Corrina Brewer Kirsty Bavidge Sarah Lack Margaret Smith Marion Leat Rose O'Malley Dawn McMaster Michael McDevitt	Chairperson Vice Chairperson Treasurer Secretary Committee Member Committee Member Committee Member Committee Member	
	Apologies	Fiona Bowman Shona Johnston	Committee Member Committee Member	
	In Attendance	Roslyn Crawford Lyndsay Moffat Louise Hosie	Director Depute Director/Housing Manager Customer Services Assistant	

2.	<b>Declaration of Interest and Committee Update</b> There was no declaration of interest and one committee update. Ryan Cowan has resigned from the Committee for personal reasons. The Management Committee thanked Ryan for his contribution.	<b>There was no declaration of interest, and one committee update regarding the resignation of a committee member.</b>
3.	<b>Notifiable Event</b> There were no notifiable events.	<b>No notifiable events.</b>
4.	<b>Freedom of Information (FOI) Update.</b> There were no Freedom of Information requests.	<b>No FOI requests received.</b>
5.	<b>Minutes of Management Meeting held on 6 March 2025.</b> The minutes were circulated prior to the meeting and noted by the Management Committee. There were no matters arising and the minutes were approved by Sarah Lack and seconded by Margaret Smith.	<b>Committee approved the minutes for the Management Meeting on 6 March 2025.</b>
6.	<b>Notes of Office Bearers on 26 March 2025.</b> The notes of the Office Bearers meeting on 26 March 2025 were circulated prior to the meeting and noted by the Management Committee.	<b>Committee noted the Office Bearers meeting on 26 March 2025.</b>
7.	<b>Committee Training: Notifiable Events</b> Lyndsay Moffat, Depute Director provided training on Notifiable Events. The training included the notification process and what action the Scottish Housing Regulator might take with the information provided. Committee worked through various examples of notifiable events from different categories. Members were pleased to note that the Association had a Notifiable Events Policy. Committee were shown the portal used to submit notifiable events on the Regulator's website	<b>Committee completed training on Notifiable Events.</b>

	and discussed in which circumstances staff would report the notifiable event or when the Chairperson should submit the notifiable event. Committee noted the notifiable events training with the Depute Director and were assured that they had gained sufficient knowledge and understanding on the issue of notifiable events.	
<b>8.</b>	<b>Directors Report</b>	
<b>8.1</b>	<b>Five Year Budgets</b> This report was circulated prior to the meeting and noted by the Management Committee. The Committee scrutinised the five-year budgets, extracted from the long-term projections. Members discussed that there is no new build planned, and the assumptions made regarding rent levels. Members were pleased to note that loan debt reduces by 71% in the plan period and component replacement expenditure totals £1.49 million in the five-year period. Following discussion, this report was approved, and it was agreed to submit the five-year budgets to the Scottish Housing Regulator.	<b>Committee approved the five-year budgets for submission to the Scottish Housing Regulator</b>
<b>8.2</b>	<b>Insurance Report 2025-2026</b> This report was circulated prior to the meeting and noted by the Management Committee. Committee discussed the reduction in insurance costs for 2025-2026. There are new providers in the market, and this has resulted in a reduction in costs. Committee analysed the costs comparison information which tracks costs over the last five years. A training session from Richard McDonald from Howden Insurance on the challenges of insurance and risk will be provided at a future meeting. The Management Committee approved the insurance report.	<b>Committee approved Insurance Report for 2025-2026</b>
<b>8.3</b>	<b>Procurement Policy and Register 2025</b> This report was circulated prior to the meeting and noted by the Management Committee. Committee members noted that the Procurement Policy had been updated by Tom Atkinson, Maintenance Consultant, in line with best practice. Committee members approved the Procurement Policy for implementation. Members noted the updated procurement register and the procurement timescales.	<b>Committee approved the Procurement Policy and noted the procurement register update</b>
<b>8.4</b>	<b>Training to 31 March 2025</b> This report was circulated prior to the meeting and noted by the Management Committee. The training report highlights training courses that staff and committee members have undertaken in the past year. The Customer Services Assistant is studying for a Chartered Institute of Housing (level 3) qualification. Committee agreed to continue with the current training format and noted that 11 training sessions have been completed on a variety of topics: fire safety; mental health awareness; covenants and treasury management; asbestos awareness; artificial intelligence; cyber security; health and safety; pensions (attended by Treasurer); Scottish Economy; long-term financial projections and procurement. The Committee approved the training report for the period to 31 March 2025.	<b>Committee approved the Training report to 31 March 2025</b>

<b>8.5</b>	<b>Register of Interests to 31 March 2025</b> This report was circulated prior to the meeting and noted by the Management Committee. The Committee noted the register of interests to 31 March 2025.	<b>Committee approved the Register of Interests to 31 March 2025.</b>
<b>8.6</b>	<b>Strategy and Development Funding Plan</b> Committee noted that Glasgow City Council's (GCC) annual budget for affordable housing has been cut over the last two years. Committee members considered including a bid for funding from GCC. Following discussion, it was agreed that the Association should submit a strategy and development funding plan bid to express an interest in building new homes at Pendeen Road site. Members noted that there had been no update from Springfield Properties who own the land at Pendeen Road. Committee approved the submission to GCC to request funding if the site at Pendeen Road is developed in the future.	<b>Committee agreed to submit a Strategy and Development Funding bid if the site at Pendeen Road is developed in the future.</b>
<b>8.7</b>	<b>GDPR Compliance</b> This report was circulated prior to the meeting and noted by the Management Committee. Committee noted the GDPR compliance report. This report outlines the Association's responsibility to safeguard data on staff and tenants. The Management Committee approved the GDPR compliance report.	<b>Committee approved the GDPR compliance report.</b>
<b>8.8</b>	<b>SHR Engagement Plan</b> This report was circulated prior to the meeting and noted by the Management Committee. Committee members were assured that the Engagement Plan for 2025 from the Scottish Housing Regulator found Gardeen was compliant with the regulatory standards, including the standards of governance and financial management.	<b>Committee were assured that the Association was compliant with regulatory requirements.</b>
<b>8.9</b>	<b>Committee Reviews 2025</b> This report was circulated prior to the meeting and noted by the Management Committee. Following discussion, Committee agreed to appoint SE Training to carry out the committee reviews for 2025. It was agreed to invite Stuart Eglinton from SE Training to the next Management meeting on 1 May 2025 to start the committee review process.	<b>Committee approved SE Training to carry out the committee reviews for 2025</b>
<b>9.</b>	<b>Correspondence</b> 9.1 Scottish Housing Regulator: Annual Assurance Statement 2025  9.2 Scottish Housing Regulator: Financial Stress  9.3 EVH Ballot 2025 Results	<b>Noted</b>  <b>Noted</b>  <b>Noted</b>
<b>10.</b>	<b>Health and Safety Update</b> Health and safety training for the Committee is ongoing.	<b>Noted</b>
<b>11.</b>	<b>Newsletter and Social Media</b> Spring Newsletter is being worked on. Social media monitored and updated.	<b>Noted</b>
<b>12.</b>	<b>Membership Applications</b> No new membership applications were received.	<b>None</b>

13.	<b>Training Feedback</b> Training courses encouraged for all staff and committee. Training for Committee will continue to take place at monthly meetings.	<b>Noted</b>
14.	<b>EHRA Update: Draft Agenda for June Quarterly Meeting 2025</b> Committee noted the agenda for the EHRA meeting on the 11 June 2025.	<b>Noted</b>
15.	<b>EVH Monthly Reports: March 2025</b>	<b>Noted.</b>
16.	<b>GWSF Report</b> None	<b>None</b>
17.	<b>AOCB: Community Orchard</b> Members noted the new community orchard in Pendeen Road which the Greenspaces group had secured funding for.	<b>Noted.</b>
18.	<b>Review of Meeting</b> Committee members were pleased with the start time and felt there had been sufficient time to discuss the agenda items.	<b>Committee were satisfied with amount of discussion time.</b>
19.	<b>Action Notes to 6 March 2025</b> The meeting closed at 8.30pm.	<b>Noted</b>
20.	<b>Date and Time of Next Meeting:</b> Management Meeting	<b>1 May 2025</b>

APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_