

	Date of Meeting: 3 December 2020
Agenda	
1.	Sederunt
2.	Declaration of Interest and Committee Update
3.	Notifiable Events Update
4.	Freedom of Information Update
5.	Minutes of the Management Meeting held on 5 November 2020
6.	Action Notes to 5 November 2020
7.	Draft Budget and Rent Increase 2021 – 2022
8.	Director Report
8.1	COVID-19 Returns
8.2	Service Delivery Update
8.3	Internal Audit 2020 – 2021
8.4	Health & Safety Remote Audit Report
8.5	Risk Assessment – Brexit and COVID-19
8.6	Assurance Statement: Action Plan 2020-2021
8.7	Donations
8.8	Office Christmas Closing
8.9	Special Management Meeting: Policy Reviews
9.	Correspondence
10.	Health and safety – Remote Audit 2020
11.	Newsletter and Social Media
12.	Repairs Draw: November 2020
13.	Membership Applications
14.	Training Feedback
15.	EHRA Feedback
16.	EVH Monthly Report
17.	AOCB
18.	Date and Time of Special Management Meeting 21 January 2021