



Date 25 January 2024

TO ALL MEMBERS OF THE MANAGEMENT COMMITTEE

Dear Member

The next meeting of the **Management Committee** will be held on **Thursday 1 February 2024 at 6.30pm Hybrid Meeting**

Zoom Business and in person at 32 Garlieston Road, Barlanark G33 4UD

The Agenda for the meeting is as follows:

1.	Sederunt		6.30pm
2.	Declaration of Interest and Committee Update: Welcome and Nomination of Vice Chair	Verbal Update	
3.	Code of Conduct and Confidentiality	Report Attached	
4.	Notifiable Events	Verbal Update	
5.	Freedom of Information	Verbal Update	
6.	Minutes of the Management Meeting on 7 December 2023	Attached	
7.	Minutes of Special Management Meeting on 18 January 2024	Attached	
8.	Notes of Office Bearer Meetings on 24 January 2024	Attached	
9.	Action Notes to 18 January 2024	Attached	
10.	Internal Audit: IT – Internal Auditor in attendance		6.45pm
11.	Budget 2024-2025: Second Draft	Attached	6.55pm
	11.1 Rent Increase Consultation Feedback	Attached	
	11.2 EHRA Rent Increase Benchmarking	Attached	
	11.3 GWSF Rent Increase Benchmarking	Attached	
12.	Management Accounts to 31 December 2023	Attached	7.10pm
13.	Factoring Report to 31 December 2023	Attached	7.20pm
14.	Property Management Reports to 31 December 2023		
	14.1 Rent Arrears Management Report	Report Attached	7.25pm
	14.2 Allocations and Void Report	Report Attached	

	14.3	Repairs and Maintenance Report	Report Attached	
	14.4	Tenant Safety Report	Report Attached	
	14.5	Tenancy Sustainment Report	Report Attached	
15.	Director Report			8.00pm
	15.1	Business Plan Update	Report Attached	
	15.2	Easterhouse Benchmarking Finance Report	Report Attached	
	15.3	Insurance Update	Report Attached	
	15.4	Scottish Housing Regulator: Risk Priorities 2023	Report Attached	
	15.5	Gardeen Action Plan for 2024	Report Attached	
16.	Correspondence		Attached	
17.	Health and Safety: Health and Safety Control Manual Update		Verbal Update	
18.	Newsletter and Social Media		Verbal Report	
19.	Membership Applications		None	
20.	Training Feedback		Verbal Update	
21.	EHRA Update		Verbal	
22.	EVH Monthly Report: December 2023		Attached	
23.	GWSF Monthly Update: January 2024		Attached	
24.	AOCB			8.30pm
25.	Date of Next Meeting: Management Meeting		Thursday 7 March 24	