

1.	Sederunt	Name	Position	Action
	Present	Marion Leat (via Zoom) Sarah Lack (via Zoom) Corrina Brewer (via Zoom) Rose O'Malley (via Zoom) Michael McDevitt (via Zoom) Margaret Smith (via Zoom) Kirsty Bavidge (via Zoom) Catherine Brown (via Zoom) Ryan Cowan (via Zoom) Fiona Bowman (via Zoom)	Chairperson Treasurer Vice Chair Committee Member Co-opted Member Committee Member Committee Member Committee Member Co-opted member Committee Member	
	Apologies	Gary Ferguson	Committee Member	
	In Attendance	Roslyn Crawford (via Zoom) Lyndsay Moffat (via Zoom)	Director Senior Housing Officer	

2.	Declaration of Interest and Committee Update Gardeen staff declared an interest in correspondence item 10 Wages Ballot. There was no update on the Committee	Staff declared an interest in the agenda item 10 Correspondence Wages Ballot 22
3.	Notifiable Event The Regulator does not require any further information at present in relation to the office closure.	Committee noted there were no further notifiable events
4.	Freedom of Information Update The Management Committee noted there had been no further freedom of information requests.	Committee no further FOI requests
5.	Minutes of the Management Meeting held on 3 March 2022 The Minutes of the Management Meeting held on 3 March 2022 were circulated prior to the meeting and noted by the Management Committee. The Minutes were approved by Rose O Malley and seconded by Sarah Lack.	Committee approved the Minutes of 3 March 2022
6.	Notes of Office Bearers held on 24 March 2022 This meeting was noted by the Management Committee.	Committee noted the office bearers meeting on 24 March 2022
7.	Action Note of Meeting to 3 March 2022 The action note to 3 March 2022 was circulated prior to the meeting and noted by the Management Committee	Committee approved the Action Note to 3 March 2022
8.	Five Year Budgets – Submission to SHR The Management Committee discussed the report that was circulated prior to the meeting and discussed the impact of inflation, increased	Committee approved the 5 year budgets

	energy costs, supply shortages on the budgets for the next five years. The Committee noted that the five-year budgets was an extract from the thirty-year projections. The Management Committee were pleased with the ratios in relation to performance of rent arrears and debt. Following discussion, this report was approved and it was agreed to submit the five year budgets to the Scottish Housing Regulator.	submission to SHR
9.	Director's Report	
9.1	Service Delivery Update The Committee discussed the report that had been circulated prior to the meeting and agreed to retain remote Committee meetings, monitor performance quarterly and to monitor service delivery bi monthly. Committee members noted the positive response from tenants following the Cash for Kids donation of £12,300 and provision of energy vouchers for tenants.	Committee agreed to review service delivery on a bi-monthly basis.
9.2	Committee Review 2022 The Committee discussed the report that was circulated prior to the meeting and following discussion agreed to appoint SHARE to carry out the committee reviews for 2022 for one year only. It was agreed to invite SHARE to the next Management meeting on 5 May 2022 to start the committee review process.	Committee approved SHARE to carry out the committee reviews for 2022 for one year only
9.3	Succession Planning: Staff The Committee discussed the report and agreed that EVH should be contacted to discuss staffing options for Gardeen Housing Association to review the succession planning policy and update the succession plan.	Committee approved that EVH be contacted to develop succession planning for staff
9.4	Election of Chairperson 2022 This report was circulated prior to the meeting and discussed by the Management Committee. It was noted that in accordance with the rules, the Chairperson could only serve for five years and this would end in 2022 The Management Committee agreed to nominate the Vice Chair as Chairperson in 2022. It was noted that the current Chairperson had steered the Association through a difficult period.	Committee agreed to elect the Vice Chair as Chairperson in 2022
9.5	Insurance Report 2022 This report was circulated prior to the meeting and noted by the Management Committee. The Committee noted the increase in insurance costs and the increased risks that the Association faces. The Management Committee approved the insurance report. Committee discussed the cyber security insurance and noted that Clearview networks provided support to the Association to minimise threats from cyber security.	Committee approved Insurance Report for 2022
9.6	Finance Audit 2022 This report was circulated prior to the meeting and noted by the Committee. The Management Committee noted the increase in audit costs and noted that the audit would be held remotely. The Management Committee approved the Finance Audit for 2022.	Committee approved Finance Audit Plan 2022

9.7	Training Report to 31 March 2022 This report was circulated prior to the meeting and noted by the Management Committee. Committee members were encouraged to attend training to improve skills and knowledge. The Committee approved the Training report for the period to 31 March 2022.	Committee approved Training Report 2022
9.8	Complaints to 31 March 2022 This report was circulated prior to the meeting and noted by the Management Committee. The Committee were pleased to note that the number of complaints remained low and were dealt with quickly. The Committee approved the annual complaints report to 31 March 2022.	Committee approved the annual complaints report to 31 March 2022
9.9	Register of Interests to 31 March 2022 This report was circulated prior to the meeting and noted by the Management Committee. The Management Committee approved the annual register of interests report to 31 March 2022.	Committee approved the annual register of interests report to 31 March 2022
9.10	SHR Engagement Plan 2022 The Management Committee were pleased to note that the Scottish Housing Regulator had assessed that Gardeen was compliant with the regulatory framework.	Committee noted the compliant engagement plan for 2022
9.11	Confidential Report This confidential report was circulated prior to the meeting and noted by the Management Committee. It was agreed that the Director would organise a Special meeting.	Committee agreed to hold a Special Meeting to review a confidential item.
9.12	Verbal Report on Equalities It was noted that Committee training would take place on 17 May 2022 and that a report on the way forward would be provided at the next meeting.	Committee agreed to review equalities information at next Management meeting.
10.	Correspondence	
10.1	Helen Shaw, SHR, speech to SHARE Committee noted the SHR priorities for 2022	Committee noted SHR priorities
10.2	Scottish Government, Private Rented Sector The Management Committee noted the proposal for a regulator for the private rented sector.	Committee noted proposal for SHR Regulator
10.3	Wages Ballot 2022 Gardeen staff expressed an interest in this agenda item and withdrew from the meeting. Following discussion, the Management Committee approved the wages ballot proposal from EVH and the Treasurer agreed to sign it on behalf of the Management Committee.	Committee approved wages ballot proposal from EVH for 2022.

11.	Health & Safety Report The Management Committee noted that work was ongoing to meet fire safety in closes.	Committee noted Health and safety update on fire safety for Gardeen properties.
12.	Newsletter & Social Media Spring Newsletter has been circulated in April and social media is updated regularly.	
13.	Repairs Draw The repairs draw for March 2022 has taken place.	
14.	Membership No applications had been received.	
15.	Training Feedback No update	
16.	EHRA Update The Management Committee noted there would be a Hustings on 26 April 2022 at Blairtummock Hall and a Community Festival in August 2022	
17.	EVH Monthly Report: Committee noted the March 2022 monthly update from EVH.	
18.	AOCB Friends of Barlanark and Springboig There was an update on progress, including a noticeboard on Hallhill Road, litter picking and proposals for the community gardens, The meeting closed at 9pm.	
19.	Date and Time of Next Meeting:	5 May 2022

APPROVED: _____

DATE: _____